



# CSI COLLEGE OF ENGINEERING, KETTI

Approved by AICTE, New Delhi (F.No.730-52-301 (E)ETJ97 dated NOV. 17, 1997),  
Government of Tamil Nadu (vide GO Ms. No, 112, dated 23.3.1998),  
Affiliated to Anna University, Chennai (Tamil Nadu Act 26cf 2001 w.e.f.31.12.2001).

## IQAC – Internal Quality Assurance Cell Minutes of IQAC Meetings

### Second meeting – 29<sup>th</sup> October 2016

- Faculty meeting was held on 29/09/2016 by the Principal at EEE seminar Hall at 2.00 P.M and the following points were discussed.  
Agenda of the meeting
  - NIRF
  - NAAC
  - NBA
- Principal insisted that it is high time to start working for NIRF, NAAC, and NBA, In future NAAC would be mandatory even for students to apply for educational loan. Coordinator's from each department must visit the web site and down load the application form, go through the details and are asked to collect the relevant data's.
- PPT on NBA was presented by Prof. Pradeepa-HOD/EEE, on behalf of the faculty members attended the workshop on Outcome based Education on 15/9/2016 and 16/9/2016.
- PPT was presented by the Vice Principal, Dr.Bansal Gnanasundaram on NAAC and an outline for the submission of SSR was explained.
- The documents for The National Institutional Ranking Framework (NIRF) done by the MHRD has to be submitted on or before 8/10/2016.Two faculty members in each department have been identified as follows to collect the details from their department .

Department	Staffs
CE	Prof .Gokul Kumar and Prof. Shathika
CSE	Prof.Vijayakanth &Prof. Anitha
ECE	Prof.Jincy &Prof. Divya Selvaraj
EEE	Prof.SatyaBama &Prof. Daniel
ME	Prof.Dhanraj &Prof. Senthil
IT	Prof.Kumaran &Prof. Banupriya
S&H	Prof.L.R.Krishna Moorthy &Prof. Sheela

- Coordinators for NAAC will be the Department HOD's for their Department and each department has been identified to work for the following seven criteria that serve as the basis of its assessment procedures and the details has to be submitted before 24/10/2016



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Criteria	Criteria Name	Department In-charge
1	Curricular Aspects	Information Technology
2	Teaching-Learning and Evaluation	Science & Humanities
3	Research, Consultancy and Extension	Mechanical Engineering
4	Infrastructure and Learning Resources	Computer Science & Engineering
5	Student Support and Progression	Electrical & Electronics Engineering
6	Governance, Leadership and Management	Electronics & Communication Engineering
7	Innovations and Best Practices	Civil Engineering

- NAAC details are to be completed by 12<sup>th</sup> November 2016 and on 21/11/2016 the SSR would be uploaded in the web portal.
- Model Exam for the +2 studying students(**State Board**) is proposed to be conducted in the college campus in the same manner as +2 board Examinations, for Mathematics and about 2000 students are expected to write the exam coming from different schools in and around Nilgiris, Staff shall work effectively for the same to enhance the admissions.
- For NAAC work, punch out timing is revised as 6.00 P.M from 3/10/2016 onwards for the teaching staff and two non teaching staff shall stay in the department till 6.00 P.M to assist the teaching Staff members.
- A discussion about conducting National conference on research advances in science & technology going to be held on April/May 2017

  
IQAC Coordinator  
29/10/16

  
NAAC coordinator  
29/10/16

  
Principal  
29/10/16