

## External Audit Report

**Audited by : A.R.Sivanesh, AP/MECH**

Sri Ranganathar Institute of Engineering and Technology

### **Audited Report General Remarks**

The following changes to be done in the Academic Course file as per the audit review

1. Need to include the Anna University Academic Schedule in the course file and need to follow the schedule prescribed by university.
2. Class Name list should be prepared duly signed by class advisor and Hod.
3. Individual Time table and class time table need to be included.
4. Separate University syllabus to be include in the course file.
5. Course plan should be include PEO, PO, PSO, syllabus, lesson plan, Content beyond syllabus, Assignment questions, CIA Schedule, Spilt up of marks.
6. Need to produce supporting document for Content beyond syllabus.
7. Mismatch of topics between the course plan and faculty subject log book.
8. Need to include bloom's taxonomy words in the question papers.
9. CIA Question papers need to be approved from teaching coordinator and respective Department Hod.
10. Advanced learners and slow learners need to be identified.
11. Supporting documents need to be attached for Advanced learners and slow learners.
12. Supplementary coaching and Retest circular need to be updated.
13. For Retest separate question paper need be updated.
14. Answer key need to be attached.
15. Assignment question paper needs to be attached with each assignment answer sheet.
16. University web portal marks to be updated that includes Assessment marks, Internal marks).
17. Web portal CIA marks to be included with mark split-up.



*[Signature]*  
PR. NARAN

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