



**INTERNAL QAULTY ASSURANCE CELL
MINUTES OF IQAC MEETING**

Minutes of the IQAC Meeting held on 27th September 2021 at 2.00 p.m

Internal Members attended

Dr. Joshua Gnana Sekaran/Principal
Dr. A. Faizur Rahman/IQAC Coordinator
Mr. Chandrasekaran/ IQAC Member
Dr. Ponmani/ IQAC Member
Mrs. Kowsalya/ IQAC Member
Mr. Vinod/ Dept NAAC Coordinator
Mrs. Gnana Jothi sheela/ Dept NAAC Coordinator
Mrs. Jayalakshmi/ Dept NAAC Coordinator
Mr. Glen sudarsan/ Dept NAAC Coordinator
Mr. Gokulram/ Dept NAAC Coordinator
Mrs. Reshma/ Dept NAAC Coordinator
Mr. Thiagarajan/ Controller of Examination

The Major agenda of the present meeting are:

To present the IQAC members with the action taken report so they may make suggestions for the action plan for the upcoming academic year.

The members highlighted on the following points:

1. The Coordinator placed the action taken report of the academic year 2020-21 to the committee Members for their suggestions.
2. A quality circle consisting of 10 IQAC members assigned the duty of creating awareness of filling up feedback forms through online by the students, Teachers, Parents, Alumni and Employers.
3. All the IQAC Department in-charge teachers along with HoDs are assigned to collect data criterion wise, for the preparation of NAAC Assessment.
4. It was planned to collect feedback from all stack holders and faculty members evaluation forms.

The meeting ended with a formal vote of thanks.

IQAC CO-ORDINATOR

PRINCIPAL